

## CITY OF LEON VALLEY



**Police Department Citizens Advisory Committee Meeting**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, Texas 78238  
Monday, December 12, 2016

### MINUTES

The Police Department Citizens Advisory Committee of the City of Leon Valley, Texas met on the 12th day of December, 2016 at 5:30 p.m. in the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

#### Call to Order

Board Chairperson Marianna Sanchez called the meeting to order at 5:41 p.m.. A roll call was accomplished at 5:42 p.m., with the following in attendance:

The minutes reflect that the following members of the Police Department Citizens Advisory Committee were present: Chairperson Marianna Sanchez, Vice Chairperson Charles Hawsey, Councilman Benny Martinez, Chief Joseph Salvaggio, Heather Riddle, Lelani Mercado, Richard Blackmore, Karen Seiffert, and Kim Crawford. Not present for the meeting was Mark Guerra, Byron Woodworth, Amy Augustyniak, Jesse Barrera, Susan Hillje, and David Jordan

Board Chairperson Marianna Sanchez asked for a review of the meeting minutes. Mr. Blackmore proposed a motion for the meeting minutes to be accepted. The vote was seconded by Mr. Howze. A vote was taken to accept the meeting minutes as written. All board member voted in favor of accepting the minutes.

The board discussed the following programs as listed on the agenda:

- A. Neighborhood Watch: A discussion ensued on starting Neighborhood Watch programs in the City of Leon Valley. Four neighborhoods requested to be the first to begin: Grass Valley, Shadow Mist, The Ridge, and the Hodges/Athena area. Other neighborhoods were interested, and will begin working towards that goal. Signs were reviewed and the board selected a blue sign that states, "Neighborhood Watch, We are watching you, We immediately report all suspicious activities to the Leon Valley Police Department." **ACTION:** Officer will continue to work with their neighborhood leaders to discuss the first neighborhood watch meeting.
- B. Citizen Police Academy- Officer Farias presented the proposed schedule for the Citizen Police Academy. He discussed the agenda, objective and purpose. The class will be approximately six weeks for three hours each week. The tentative date for the first class is January 26, 2017. **ACTION:** Finalize the class agenda for the next meeting.
- C. Door Hangers: Chief Salvaggio asked for the discussion on door hangers to be tabled until next meeting. Everyone voted in favor of doing so. **ACTION:** Have examples of door hangars for the next meeting.
- D. Traffic Calming Measures on Bandera: The vendor didn't make it to the meeting. This item was tabled until the January meeting. **ACTION:** Bring the vendor to the next meeting to discuss the capabilities of a red-light camera system and the traffic study for Bandera Road.

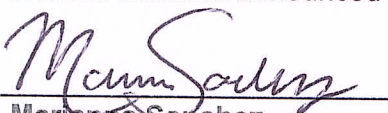
- E. School Outreach Programs: Chief Salvaggio briefed the committee on the departments actions taken in school outreach. He presented information on actions at schools in Leon Valley for Red Ribbon Week, Bike Rodeo's, Blue Santa, and Anti-Bullying Campaign. **ACTION:** Officers will continue to work with schools and neighbor leaders to remain highly visible in the schools.
- F. Blue Santa Program: Chief Salvaggio discussed the actions of the department in regards to Blue Santa. The department was planning two fundraiser events, donation locations throughout Leon valley, and a Christmas Luncheon with Santa at Bandera Bowl. All board members agreed with the plan of action and agreed they would be there to help when able. **ACTION:** Chief Salvaggio and the officers will continue to raise money and document names for the Blue Santa Program.
- G. A discussion occurred over last month's neighborhood concerns:
1. Helotes Dispatch system: advised citizens on our discussions about the newly instituted phone tree
  2. Old Mill Neighborhood Speed Bumps: Information provided
  3. Abandoned vehicles and more code concerns: explained enforcement efforts
  4. Blocking intersections at lights on Bandera Road: explained enforcement efforts
  5. Aggressive Panhandling: I explained our efforts to reduce this problem
  6. Burglary of Habitations and thefts in the Althea/Hodges Neighborhoods: issues discussed
  7. Businesses Operating in Neighborhoods: I explained our efforts to work with the City Attorney to resolve this issue
  8. Town Hall Meeting
- H. New Citizens Concerns:
1. Cars not following one-way on Hodges and the signs were removed
  2. Possible drug dealing
  3. People blocking intersections on Bandera
  4. Speeders on Seneca
  5. Evers/Grass Valley people hitting sign in the middle of the road
  6. People in Rimkus Park after dark
  7. Disabled vehicles at Forest Haven in the parking lot of the apartments

The Committee agreed to meet January 18, 2016 at 5:30 hours.

#### Adjournment

Chairperson Marianna Sanchez announced the meeting adjourned at 7:05 p.m.

APPROVED:

  
Marianna Sanchez  
Chairperson